

**CONTINUING EDUCATION
SPONSORSHIP REQUEST**

PR-ENF-131 (REV. 02/01) eForm

DEPARTMENT OF PESTICIDE REGULATION
PEST MANAGEMENT AND LICENSING BRANCH
1001 I STREET
SACRAMENTO, CALIFORNIA 95814-2828
P.O. Box 4015
SACRAMENTO, CA 95812-4015
(916) 445-4038
FAX - (916) 445-4033
Web site: <http://www.cdpr.ca.gov/>

NOTE: You **MUST** submit THIS application at least **30 DAYS**
in advance of the course/seminar presentation date.

DPR I.D. CODE NUMBER	DATE RECEIVED
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A. Course Description

Type or print this application in ink. Complete Section A, B, C, E, and F. Additional instructions are on the reverse.

COURSE/SEMINAR TITLE			COURSE/SEMINAR DATE
COURSE/SEMINAR LOCATION ADDRESS (City)	(State)	(ZIP Code)	STARTING TIME
SPONSOR ORGANIZATION(S)			
COURSE/SEMINAR CONTACT PERSON			TELEPHONE NUMBER ()
COURSE/SEMINAR CONTACT PERSON ADDRESS (City)	(State)	(ZIP Code)	FAX NUMBER ()

B. Course Availability - Check the Appropriate Boxes

<input type="checkbox"/> Classroom	<input type="checkbox"/> Field Trial	<input type="checkbox"/> Open to the Public	<input type="checkbox"/> Closed to the Public	<input type="checkbox"/> Attendance Fee \$
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C. Hours Requested for Each Topic

	SPONSOR	HOURS APPROVED - DPR USE ONLY
Laws and Regulations (L)	<input type="text"/> Hours	<input type="text"/> Hours
Aerial Equipment and Application Techniques (A)	<input type="text"/> Hours	<input type="text"/> Hours
Other (O)	<input type="text"/> Hours	<input type="text"/> Hours
		<input type="text"/> TOTAL NUMBER OF HOURS APPROVED

D. Hours Approved for Each Topic**E. Who is the Targeted Audience?**

Pest Control Advisers (AA) _____	Aerial Applicators (AP/JP) _____	Private Applicators _____
Ground Applicators (QC) _____	Ground Applicators (QL) _____	Others _____

F. Course Outline - Submit the entire application with two copies of the agenda at least 30 days in advance of the course/seminar.

APPLICANT'S SIGNATURE	DATE SIGNED
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G. Notification Status - DPR USE ONLY

<input type="checkbox"/> Based upon the information provided on your Continuing Education Sponsorship Request application, the course/seminar did not meet DPR's approval requirements.
<input type="checkbox"/> Your Continuing Education Sponsorship Request application cannot be processed until you provide more detailed information on how subject/topic relates to pesticides or pest management. Please explain below: _____ _____ _____
<input type="checkbox"/> Your Continuing Education Sponsorship Request Application is approved.
APPROVAL SIGNATURE
DATE SIGNED

CONTINUING EDUCATION SPONSORSHIP REQUEST INSTRUCTIONS

The purpose of continuing education is to ensure license and certificate holders keep their knowledge current in the area of laws and regulations; provide proper, safe and efficient pesticide use; protect the public health, environment and property; and encourage safe working conditions for agricultural and pest control workers. Examples of continuing education instruction may include: College level instruction, demonstrations or presentations of current applied research; professional or technical seminars; demonstrations relating to pesticides or pest management; and field trial tours. *Note: Sales presentations or exams/testing will not be approved.* Instruction for "continuing education" in pesticides and pest management must be *preapproved* by the Department of Pesticide Regulation (DPR). To obtain approval, sponsors must submit a Continuing Education Sponsorship Request (form PR-ENF-131) to **DPR, Pest Management and Licensing Branch, P.O. Box 4015, Sacramento, CA 95812-4015**. Copies of this form are available on DPR's web site at <http://www.cdpr.ca.gov>, at all county agricultural commissioner offices, or you may call the Licensing and Certification Program at (916) 445-4038, and a form will be mailed to you.

The completed Continuing Education Sponsorship Request, with two copies of the course outline and course description, must be received by DPR at least 30 days before the course is scheduled to begin. You will be notified within 20 days if your application is determined to be incomplete. The maximum time for DPR to approve or deny course accreditation is 30 days.

Section A: Course Description. This information is used for record keeping and contact purposes. We will send approval status information to the person at the address listed on the application.

Section B: Course Availability. This information may be provided to persons who inquire about continuing education opportunities.

Section C: Hours Requested for Each Topic. Indicate the number of hours you are requesting for each category. **Minimum instruction must be one hour in length.** One 15-minute break may be included during each four-hour instruction presentation.

Section D: Hours Approved for Each Topic. This section will be completed by DPR staff. Approval is based upon the information you submit.

Section E: Who is the Targeted Audience? Who are you targeting?

Section F: Course Outline. Sign and date the application. Include two copies of the course outline and a description of the course and number of hours you are recommending for each topic. Mark both copies of the outline with appropriate L, A, or O to indicate the category which best describes the course and note the number of hours you are requesting for each L, A, or O. For example, you would mark "New Laws Affecting Pest Control Businesses" with a "L" for 'Pesticide Laws and Regulations' and a "2" if the course is two hours in length. Training course categories are:

Pesticide Laws and Regulations 'L': Examples: California and federal laws and regulations impacting pest control and the use of pesticides. Courses pertaining to the Federal Insecticide, Fungicide and Rodenticide Act (FIFRA), California Food and Agricultural Code and accompanying regulations, or other pesticide regulatory codes; pesticide and field worker safety; pesticide storage, transportation, and disposal; endangered species; ground water protection; pesticide labeling; licensing and certification requirements for pesticide applicators and advisers; and pesticide registration.

Aerial Equipment and Application Techniques 'A': Examples: Characteristics, advantages, disadvantages, selection, use, cleanup, and care of aerial application equipment and application techniques; drift reduction; calibration of liquid and dry systems; dispersal equipment; swath marking and flight patterns.

Other Pesticides or Pest Management Topics 'O': Topics about pest management and pesticides other than the two course categories listed above. Examples: Pest identification, crop ecosystems, pest life histories, economic thresholds, cultural practices, biological control, plant and animal management systems, chemical control and other components of pest management systems. Other examples include characteristics, advantages, selection, use, cleanup, and care of ground equipment; use of compressed air, back-pack, low-pressure, high-pressure hydraulic, and air-blast sprayers; ultra-low volume, injection pump, dust and granular applications; application and drift reduction techniques; and equipment calibration.

Section G: Notification Status. This section will be completed by DPR staff, then returned to you. This section will tell you if we need additional information to process your application or inform you about DPR's approval or denial of the course/seminar for continuing education accreditation.

- Reminders**
- o Submit the application at least 30 days before the scheduled course/seminar.
 - o Mark the course or course outline with a L, A, or O and the number of hours you are requesting.
 - o The outline and two copies must include time break-outs, course title, description and speaker's name.
 - o At least one hour of course material must be presented.

If you need assistance completing this form, please call the Licensing and Certification Program at (916) 445-4038.

If you FAX the application, please DO NOT mail the hard copy to DPR.